

Review of FY2019-20 Recommended Budget

May 9, 2019

May 10, 2019

Budget Work Session

Thoughts for the Day



Objectives

- ▶ Identify budget highlights
- ▶ Review City Council and citizen priorities
- ▶ Highlight FY2019-20 budget recommendations for each operating division
- ▶ Present 5-Year Capital Improvement Plan
- ▶ Highlight FY2019-20 capital projects



FY2019-20 Budget Calendar



Budget Document – What is it?

- ▶ Serves as a Policy Document
- ▶ Serves as the Fiscal Plan
- ▶ Serves as the Operation Plan
- ▶ Serves as an Outreach Tool



Budget Development – How Did We Get Here?

- ▶ Council Retreat – Identify Council Priorities
- ▶ Citizen Survey – Community Input
- ▶ Capital Improvement Projects – Align with Council Priorities
- ▶ Forecasting Revenues and Fund Balances
- ▶ Department Operating Budget Reviews – Determine Supplemental Requests
- ▶ Present a Balanced Budget to the Council



City Council and Citizen Priorities

City Council and Citizen Priorities

- ▶ Community Livability
- ▶ Economic Development
- ▶ Infrastructure Improvements

City Council Priorities

- ▶ Employee Investment



Citizen Survey Custom Questions

Question 14. Please rate how important, if at all, you think it is for the City to address each of the following in the next five years.

Area of Interest	Essential & Very Important Responses
Pavement preservation	89%
Widening Stockton Hill Rd. from Detroit to Airway	68%
Eastern Street improvements	60%
Rancho Santa Fe Pkwy/Kingman Crossing Blvd interchanges	54%
Building a new fire station in the east bench area	54%
Creating downtown streetscape to improve walkability in the downtown business district	54%
Building new parks to include soccer fields, dog parks, and a splash pad	50%
Building a multipurpose community center	44%
Replacing lighting at Centennial Park ballfield	27%



Citizen Survey Custom Questions (cont.)

Question 15. Please rate how important, if at all, you think each of the following strategic planning areas are to the overall quality of life in Kingman.

Area of Interest	Essential & Very Important Responses
Education	92%
Water sustainability	92%
Economic development	91%
Safe and healthy community	90%
Infrastructure improvements	89%
Recreation and cultural opportunities	63%





Budget Highlights

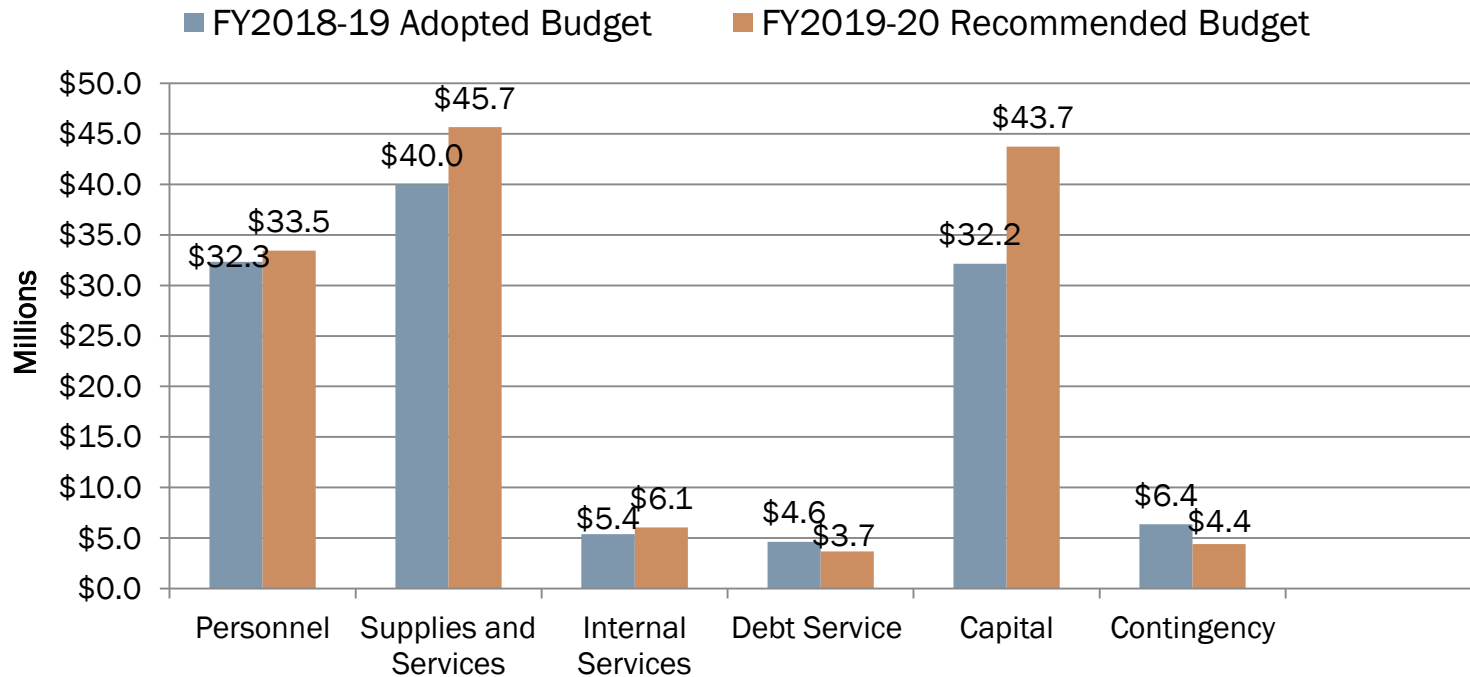
Budget Highlights

► Total Revenues = \$97.9 million

Revenue Source	FY 2017-18 Actual	FY2018-19 Adopted Budget	FY2018-19 Estimated	FY2019-20 Recommended Budget	Inc/(Dec) from FY19 Budget
Charges for Services	24,159,109	23,680,038	24,237,187	24,332,273	2.8%
Contributions	171,640	171,607	171,607	3,638,562	2020.3%
Fines and Forfeitures	337,674	340,048	298,994	236,255	-30.5%
Franchise Fees	710,832	693,267	710,426	713,978	3.0%
Intergovernmental	2,467,124	12,319,624	5,368,029	16,614,021	34.9%
Licenses and Permits	986,697	720,797	679,709	690,891	-4.1%
Loan Proceeds	-	4,500,000	-	5,000,000	11.1%
Local Sales Tax	22,520,994	25,405,610	23,526,360	20,112,038	-20.8%
Other	11,953,107	11,458,009	11,888,628	14,360,171	25.3%
State Shared Revenues	10,979,631	10,885,635	11,191,241	11,745,730	7.9%
DIF's	558,117	529,426	445,926	454,845	-14.1%
Total Revenues	74,844,925	90,704,061	78,518,107	97,898,764	7.9%

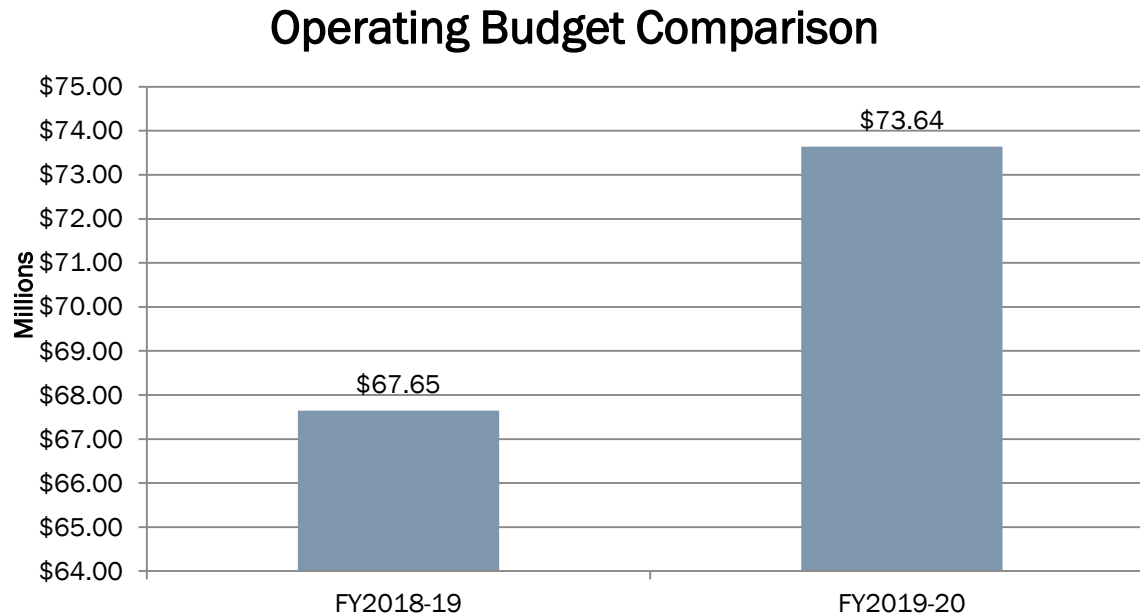
Budget Highlights

- ▶ Total appropriations = \$137.0 million (increase of 13% over FY2018-19)



Budget Highlights (cont.)

- ▶ Operating budgets increased 8.9% over FY2018-19; 4.6% of increase represents one-time payment of \$3.1 million payment to PSPRS



Budget Highlights (cont.)

▶ Unfunded Pension Liability

- ▶ Prepay budgeted payroll expense
 - Depending on the year, could add more than \$400,000 in contributions
- ▶ One-time payment of \$3.1 million
 - Utilizing fund balance exceeding 40%
 - Amount will vary, if available, year to year

▶ Capital Improvement Plan

- ▶ Community livability
- ▶ Economic development
- ▶ Improve infrastructure



Budget Highlights (cont.)

- ▶ Recommended New Positions – up 8.25 in total, or 2.2%

Division	Fund	Requested/Eliminated Positions (excluding PW reorg)	Approved
City Attorney	General	Add Deputy City Attorney	Yes
Economic Development	General	Add Economic Development Manager	Yes
Finance	General	Add Assistant Financial Svcs Director	Yes
I.T.	I.T.	Add I.T. Coordinator	Yes
Sanitation	Sanitation	Add Equipment Operator B	Yes
Engineering	Water	Add Plans Examiner	Yes
Police	General	Eliminate Police Officers (3)*	Yes
Parks	General	Eliminate Park Ranger (.75)	Yes
Fire Administration	General	Firefighter (4)	No
Tourism	Powerhouse	Customer Service Rep.	No
Dispatch Center	Dispatch Center	Call Taker	No
Total Net Positions Requested: 8.25			
Total Net Positions Recommended: 2.25			

*Salary savings from 2 Police Officer positions will be utilized to address compression amongst remaining Police Officer positions.



Budget Highlights (cont.)

- Public Works Reorganization

Division	Fund	Reorganization Summary	Approved
Building Maintenance	Building Maintenance	Add Construction Main Supv	Yes
Fleet Services	Fleet Services	Re-class Superintendent to Construction Maint Supervisor	Yes
Public Works Administration	HURF	Add Project Manager Re-class Admin Assistants (Admin Assistant II and Admin Secretary)	Yes
Streets Operations	HURF	Re-class Superintendent to Assistant PW Director (Transp.) Add Construction Maint Supv Add Electrician I	Yes
Wastewater	Wastewater	Re-class Superintendent to Assistant PW Director (Utilities) Add WW Treatment Ops Supv Add Collections Crew Leader	Yes
Water Operations	Water	Re-class Superintendent to Crew Leader	Yes
Total New Positions Requested: 6			
Total New Positions Recommended: 6			



Budget Highlights (cont.)

- ▶ Employee Compensation
 - ▶ 2% salary increase for all FTE's
 - ▶ Remove steps from current pay plan
 - ▶ Implement separate pay plans for police and fire personnel
 - ▶ Shift police and fire sworn personnel salaries to align with new pay plans
 - ▶ Compression adjustments to police and fire sworn personnel



Budget Highlights (cont.)

- ▶ Employee Benefits

- ▶ Vacation

- ▶ Reward longevity by increasing accruals and caps

Years of Employment	Current Cap	Current Fire Ops Cap	Rec. Cap	Rec Fire Ops Cap
1 - 5	200	240	160	213.28
6 - 10	200	240	200	266.67
11 - 15	200	240	240	319.92
16+	200	240	280	373.24



Budget Highlights (cont.)

▶ Employee Benefits (cont.)

▶ Holidays

- ▶ Replace ½ day floating holiday over Christmas and New Year's weeks with Christmas Eve closure
- ▶ Add 1 floating holiday to be used within one month of employee's birthday

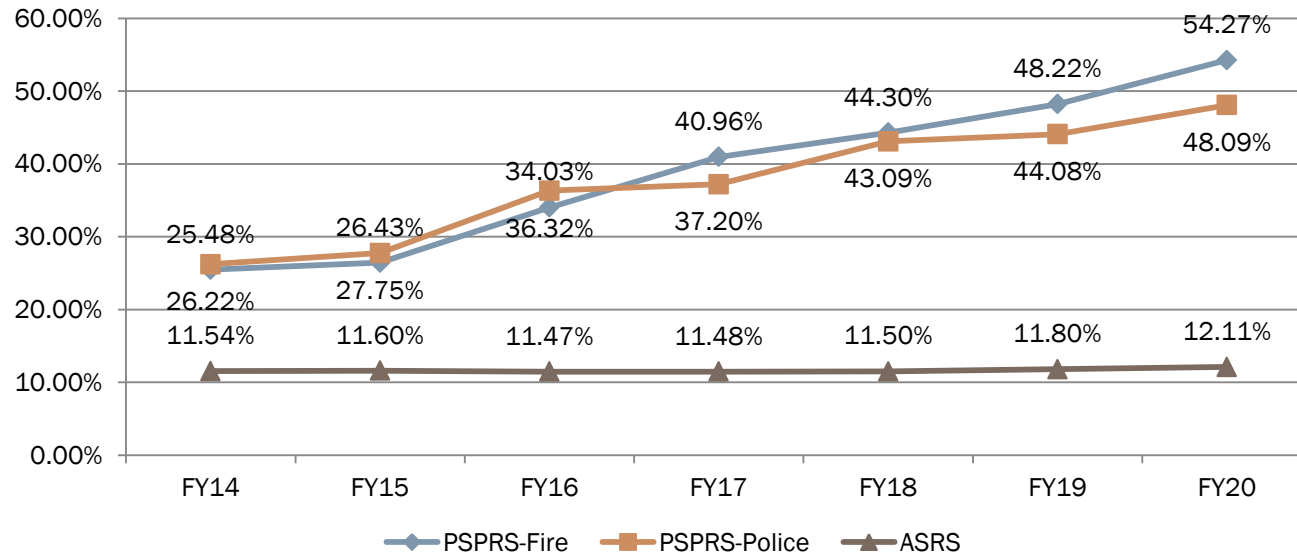
▶ Insurance

- ▶ Health insurance premiums are increasing up to 7%
- ▶ Dental, vision and life insurance premiums remain unchanged
- ▶ Enhanced features to High Deductible Health Plan
- ▶ Employees to absorb the rate increase



Budget Highlights (cont.)

- ▶ Employee Benefits (cont.)
 - ▶ Employer retirement rates increasing



- ▶ ASRS employee rates increasing to 12.11%
- ▶ PSPRS employee rates unchanged

Budget Highlights (cont.)

- ▶ Elected Officials' Compensation and Benefits
 - ▶ Increase salaries to align with neighboring cities
 - ▶ Mayor - \$11,700
 - ▶ Vice-Mayor and remaining Councilmembers - \$8,400
 - ▶ Offer health, dental and vision insurance

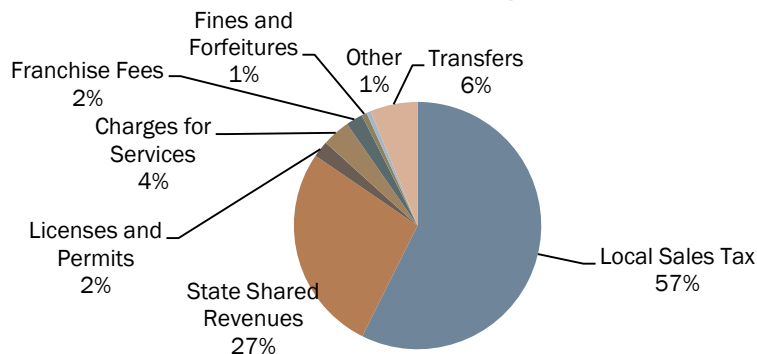
This recommendation requires an ordinance be adopted to update the City Code's current language.



Budget Highlights – General Fund

- ▶ General Fund budgeted revenues up 8.8% (\$2.6 million), in part to keeping construction sales tax in the General Fund
- ▶ 84.6% of General Fund revenues comprised of TPT and State Shared Revenues
- ▶ State Shared Urban Revenue Sharing up 9.5% (\$337,000)
- ▶ Revenue assumptions include commercial fee waivers for FY2019-20
- ▶ Court revenues are expected to decrease due to community service option

FY2019-20 General Fund Budgeted Revenues



General Fund Revenue	Total
Local Sales Tax	18,615,683
State Shared Revenues	8,817,703
Licenses and Permits	690,891
Charges for Services	1,187,433
Franchise Fees	713,978
Fines and Forfeitures	221,255
Other	193,122
Transfers	2,005,393
Total	32,445,458

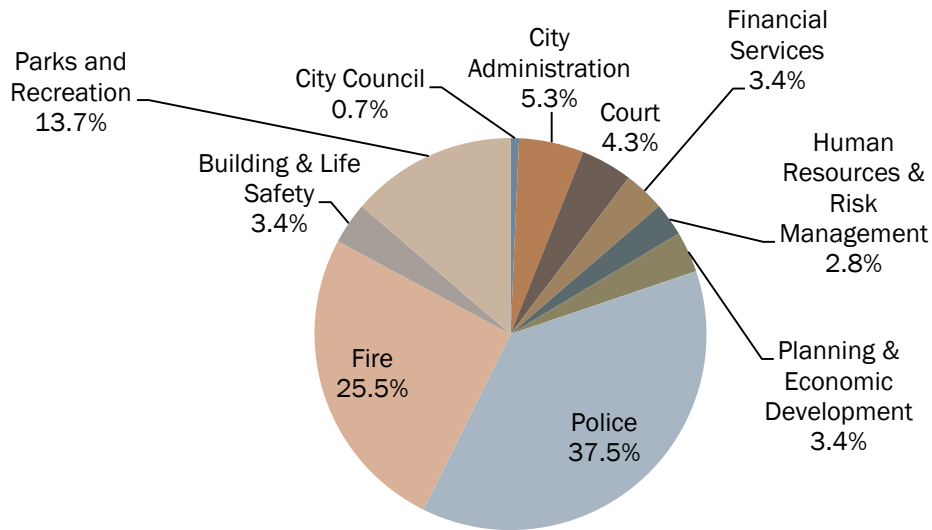
Budget Highlights – General Fund (cont.)

- ▶ General Fund operating expenditures are up 16.8%
 - ▶ Includes a one-time payment to PSPRS of \$3.1 million to pay down unfunded liability (9% of op exps)
 - ▶ Includes salary increases, compression adjustments and net reduction to staffing of 1.25 FTE's
 - ▶ PSPRS increase of \$274,000 without making any compensation/compression/personnel adjustments
- General Fund transfers are up 24.2%
 - ▶ Includes a transfer of \$1.4 million to Capital Projects Fund for fire station 2 remodel



Budget Highlights – General Fund (cont.)

FY2019-20 Operating Budgets by Department
(%)



FY2019-20 Operating Budgets by Department (\$)

Department	FY2019-20 Recommended Budget
City Council	240,669
City Administration	1,843,846
Court	1,470,608
Financial Services	1,162,600
Human Resources & Risk Management	950,553
Planning & Economic Development	1,159,718
Police	12,946,644
Fire	8,801,392
Building & Life Safety	1,189,732
Parks and Recreation	4,726,358
Total	34,492,120

Budget Highlights - HURF

- ▶ HURF budget revenues are down 45.4%, solely due to the voter repeal of 0.5% TPT dedicated to pavement preservation

	FY2018-19	FY2019-20	Diff \$	Diff %
Highway User Fuel Tax	2,693,982	2,928,027	234,045	8.7%
Restaurant & Bar Tax	810,900	858,589	47,689	5.9%
Other	6,771	10,444	3,673	54.2%
Transfers	4,369,625	508,984	(3,860,641)	-88.4%
Totals	7,881,278	4,306,044	(3,575,234)	-45.4%

- ▶ HURF operating expenditures are down 38.4% (\$3.2 million)
 - ▶ Pavement preservation spending decreased from \$4.5 million to \$1.0 million
-



Budget Highlights – Enterprise Funds

▶ Water

- ▶ Customer growth rate of 1.9%; Revenue growth rate of 1.5%
- ▶ Water rate study and recommended increases to be brought to the Council in June; increase is not included in budget

▶ Wastewater

- ▶ Customer growth rate of 4.6%; Revenue growth rate of 5.4%
- ▶ Sewer connection assistance program funding of \$50,000 included in budget

▶ Sanitation

- ▶ Customer growth rate of 2.5%; Revenue growth rate of 1.4%
- ▶ Sanitation rate study results to be brought to Council late fall; increase is not included
- ▶ Programs and services remain unchanged – including recycling
- ▶ Unable to fund sanitation truck replacement – 2nd year in a row



Budget Highlights – Enterprise Funds (cont.)

▶ Airport

- ▶ FY2019-20 is the first “real” budget year for the airport

▶ Revenues

- ▶ Airport operating revenues are up 8.2% (excludes DOJ contribution and grant revenues)
- ▶ Primary lessee’s revenues are down close to 7%; revenues represent 65% of airport’s revenues
- ▶ DOJ contributing \$867,600 for Dross Site investigation

▶ Expenditures

- ▶ Includes equipment replacement, building demolition, environmental cleanup and assessments on land parcels and increased spending in business spending





Operating Budgets

City Council (pages 53-54)

Budget Highlights/Comments:

The recommended budget reflects a 44.8% increase:

- Mayor and Council salaries reflect an increase, and an option to participate in the City's group health, dental and vision insurance is included. The Mayor's salary increases to \$11,700, and the remaining Councilmembers' salaries increase to \$8,400.
- The internal service allocation increased by \$1,544. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	50,520	50,704	50,527	50,527	50,561	117,247
Supplies & Services	111,445	86,642	110,065	110,065	92,372	115,315
City Internal Services	7,490	7,490	6,563	6,563	6,563	8,107
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$169,455	\$144,836	\$166,155	\$166,155	\$149,496	\$240,669



City Manager (pages 55-56)

Budget Highlights/Comments:

The recommended budget reflects a 21.8% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Since the City Manager's contract will not undergo a performance review until the new fiscal year begins, as a conservative measure an additional increase of 3% is being reflected in the City Manager's salary.
- Supplies & services increased to include two strategic planning retreats, city leadership team training and conducting the National Citizen Survey.
- The internal service allocation increased \$6,787. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	266,071	173,873	275,491	275,491	269,648	308,902
Supplies & Services	24,400	191,921	66,550	94,550	84,948	104,300
City Internal Services	16,012	16,012	15,065	15,065	15,065	21,852
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$306,483	\$381,806	\$357,106	\$385,106	\$369,661	\$435,054



City Attorney (pages 57-58)

Budget Highlights/Comments:

The recommended budget reflects a 25.8% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Since the City Attorney's contract will not undergo a performance review until the new fiscal year begins, as a conservative measure an additional increase of 3% is being reflected in the City Attorney's salary. The City Attorney's personnel costs include the addition of 1 Deputy City Attorney position.
- The internal services allocation increased by \$66,681. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position. Additionally, the Information Technology allocation to the City Attorney's budget includes an interface for an e-citation system.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	551,351	551,800	580,503	580,503	581,285	730,000
Supplies & Services	148,600	264,015	199,800	200,140	106,830	198,500
City Internal Services	55,196	55,196	53,496	53,496	53,496	120,177
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$755,147	\$871,011	\$833,799	\$834,139	\$741,611	\$1,048,677

City Clerk (pages 59-60)

Budget Highlights/Comments:

The recommended budget reflects a 4.0% decrease:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The City Clerk's personnel costs include the elimination of 1 Administrative Secretary position due to business and animal licensing transferring to the Finance Department in November 2018.
- Supplies & Services increased due to \$25,000 in estimated census promotion costs and \$30,000 for a voter education consultant.
- The internal services allocation increased by \$1,808. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	225,053	205,750	219,168	219,168	191,206	164,747
Supplies & Services	68,560	50,760	124,318	124,432	113,916	161,937
City Internal Services	32,552	32,552	31,623	31,623	31,623	33,431
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$326,165	\$289,062	\$375,109	\$375,223	\$336,745	\$360,115

Court (pages 61-62)

Budget Highlights/Comments:

The recommended budget reflects a 1.8% decrease:

- Personnel costs include a 2% increase to all FTE salaries, except for the City Magistrate whose contract does not include this provision. Personnel costs eliminate the 3% stipend from FY2018-19. The City Magistrate's contract will not undergo negotiations until the recommended budget is developed, as a conservative measure an increase of 4% is being reflected in the City Magistrate's salary.
- The internal services allocation increased by \$20,442. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	690,457	641,508	657,243	657,243	646,878	661,157
Supplies & Services	920,730	728,120	797,250	797,788	688,340	746,550
City Internal Services	50,725	50,725	42,459	42,459	42,459	62,901
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$1,661,912	\$1,420,353	\$1,496,952	\$1,497,490	\$1,377,677	\$1,470,608



Engineering (pages 64-65)

Budget Highlights/Comments:

The recommended budget reflects a 3.4% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, 1 Plans Examiner position is included.
- Supplies & services increased due to the implementation of a \$50,000 quality assurance program.
- The internal service allocation increased by \$26,947. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	1,593,589	1,416,551	1,662,829	1,662,829	1,509,725	1,663,803
Supplies & Services	164,910	87,032	137,750	152,250	92,680	183,945
City Internal Services	131,419	131,419	135,667	135,667	135,667	162,614
Debt Service	-	-	-	-	-	-
Capital Outlay	35,000	-	71,650	57,150	42,734	66,500
Program Total	\$1,924,918	\$1,635,002	\$2,007,896	\$2,007,896	\$1,780,806	\$2,076,862

Financial Services (pages 67-69)

Budget Highlights/Comments:

The recommended budget reflects a 14.9% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, 1 Assistant Financial Services Director position is included.
- Supplies and services decreased due to the implementation of the Munis payroll and human resources system. A third party payroll provider is no longer necessary, and a third party recruitment system that used to be funded through Finance is now funded through Human Resources. Increases are reflected in audit costs, the Arizona Department of Revenue TPT annual administration and collection fee, the purchase of PSPRS actuarial software, and annual safekeeping custodian fees.
- The internal service allocation increased by \$21,461. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	514,328	489,219	609,306	609,306	582,907	762,190
Supplies & Services	307,890	260,272	302,992	308,445	282,867	279,715
City Internal Services	110,538	110,538	99,234	99,234	99,234	120,695
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	10,000	-	-
Program Total	\$932,756	\$860,029	\$1,011,532	\$1,026,985	\$965,008	\$1,162,600

Utility Billing (pages 71-72)

Budget Highlights/Comments:

The recommended budget reflects no significant change overall:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Personnel costs decreased overall due to the Budget and Tax Administrator's salary being completely absorbed within the Finance budget in FY2019-20. During the first 6 months of FY2018-19, the Budget and Tax Administrator salary was absorbed in Utility Billing because this position acted as the project manager for the Munis utility billing system conversion.
- Supplies & services increased primarily due to outsourcing mail payment processing and, in anticipation of online payments gaining momentum, merchant card fees increasing.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	435,009	373,604	403,666	403,666	356,260	349,732
Supplies & Services	403,420	344,303	396,545	396,454	370,157	452,000
City Internal Services	90,921	90,921	69,715	69,715	69,715	66,562
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$929,350	\$808,828	\$869,835	\$869,835	\$796,132	\$868,294

Fire Administration (pages 73-74)

Budget Highlights/Comments:

The recommended budget reflects a 6.2% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, a compression adjustment, based on tenure, is being allocated to some of the firefighter, fire engineer and fire captain positions.
- A one-time payment of \$1.5 million is being remitted to PSPRS in an effort to reduce the \$15.5 million in fire's PSPRS unfunded liability.
- Supplies & services increased. Because of turnover in the department, travel, training and uniforms have increased. \$20,000 has been included for the restoration of a fire engine. This cost will be offset through donations but must be appropriated in order to be expended.
- The internal service allocation increased by \$64,431. Building Maintenance allocations were adjusted to preserve fund balance. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position, but the Fire Department will notice a decrease due to reduced annual software maintenance fees. Dispatch Center allocations increased due to increased costs experienced since FY2017-18 (uniforms, training, CALEA accreditation, CA-PERS software, personnel costs).
- Capital outlay increased for the purchase of communications equipment.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	5,763,729	5,284,120	5,564,237	5,564,237	5,488,588	5,745,597
Supplies & Services	350,370	389,265	410,945	463,832	428,857	510,870
City Internal Services	540,737	540,737	574,433	574,433	574,433	638,864
PSPRS Unfunded Liability	-	-	-	-	-	1,549,061
Capital Outlay	167,000	59,354	163,000	166,000	161,406	236,500
Program Total	\$6,821,836	\$6,273,476	\$6,712,615	\$6,768,502	\$6,653,284	\$8,680,892

Fire Stations (page 75)

Budget Highlights/Comments:

There are no significant changes.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	-	-	-	-	-	-
Supplies & Services	77,750	75,430	118,800	118,800	120,123	120,500
City Internal Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	77,750	75,430	118,800	118,800	120,123	120,500



Building & Life Safety (pages 77-78)

Budget Highlights/Comments:

There are no significant changes overall:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, employee benefit election changes decreased personnel costs overall.
- Supplies & services increased primarily due to the addition of a \$30,000 community training program.
- The internal service allocation increased by \$11,888. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	662,738	567,197	862,149	862,149	748,380	812,304
Supplies & Services	233,7000	89,226	267,505	157,563	137,700	302,725
City Internal Services	55,465	55,465	62,815	62,815	62,815	74,703
Debt Service	-	-	-	-	-	-
Capital Outlay	44,600	18,030	-	1,659	1,600	-
Program Total	\$996,503	\$729,918	\$1,192,469	\$1,085,186	\$950,495	\$1,189,732

911 Dispatch Center (pages 79-80)

Budget Highlights/Comments:

The recommended budget reflects a 34.3% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Communications Center Manager position is being re-classed from a Grade 218 to a Grade 220.
- Supplies & services increased largely in part to a \$30,000 increase in CAPERS annual software maintenance, a CALEA accreditation fee, and travel, training, and uniforms due to employee turnover.
- The internal service allocation decreased by \$27,371. Building Maintenance allocations were adjusted to preserve fund balance. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position, but Dispatch Center's allocation decreased due to lower annual software maintenance costs.
- Capital outlay expenditures increased due to the purchase of an automatic dispatch alerting System (\$269,000) and the replacement of radio consoles (\$241,500).

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	1,058,222	925,190	1,090,593	1,090,593	966,170	1,087,017
Supplies & Services	85,290	72,473	134,800	137,068	114,926	174,000
City Internal Services	145,055	145,055	139,427	139,427	139,427	112,056
Debt Service	-	-	-	-	-	-
Capital Outlay	116,000	80,085	119,500	121,040	114,350	619,875
Program Total	\$1,404,567	\$1,222,803	\$1,484,320	\$1,488,128	\$1,334,873	\$1,992,948

Human Resources & Risk Mgmt. (pages 81-82)

Budget Highlights/Comments:

The recommended budget reflects a 8.9% increase in Human Resources and a 26.6% increase in Risk Management:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- Supplies & services in the Human Resources budget increased due to an anticipated increase in recruitment costs, the cost to conduct a job audit, and travel and training for Munis and SHRM certifications.
- Internal service allocations increased in both budgets. Building Maintenance allocations were adjusted to preserve fund balance. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay increased due to a vehicle replacement.



Human Resources & Risk Mgmt. (pages 81-82)

Operating Budget Summary						
Human Resources	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	430,030	365,681	435,262	435,262	392,803	442,557
Supplies & Services	77,590	65,025	130,387	130,614	114,642	177,185
City Internal Services	128,555	128,555	104,021	104,021	104,021	109,206
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$636,175	\$559,261	\$669,670	\$669,897	\$611,466	\$728,948
Operating Budget Summary						
Risk Management	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	66,105	66,388	68,025	68,025	68,510	71,238
Supplies & Services	77,300	70,057	94,699	94,756	90,933	106,040
City Internal Services	13,030	13,030	12,293	12,293	12,293	14,327
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	30,000
Program Total	\$156,435	\$149,475	\$175,017	\$175,074	\$171,736	\$221,605

Information Technology (pages 83-84)

Budget Highlights/Comments:

The recommended budget reflects a 12.7% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. An additional IT Coordinator position is included.
- Supplies & services increased due to unknown but anticipated implementation costs of an e-citation system and for the purchase of annual technical support services with Tyler Technologies for the Munis system.
- The internal service allocation increased by \$11,447. Building Maintenance allocations were adjusted to preserve fund balance.
- Capital outlay increased due to the implementation of a citywide document management system.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	547,710	553,301	563,773	563,773	562,207	641,903
Supplies & Services	499,660	572,085	546,660	541,260	521,665	562,600
City Internal Services	25,320	25,320	20,814	20,814	20,814	32,261
Debt Service	-	-	-	-	-	-
Capital Outlay	142,000	31,560	95,000	95,000	91,600	145,000
Program Total	\$1,214,690	\$1,182,266	\$1,226,247	\$1,220,847	\$1,196,286	\$1,381,764

Recreation Administration (pages 85-86)

Budget Highlights/Comments:

The recommended budget reflects a 4.4% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- The internal service allocation increased by \$728. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay costs increased for the installation of a digital notification sign (\$40,000).

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	371,201	329,154	389,108	389,108	371,063	375,560
Supplies & Services	206,820	145,774	210,700	210,870	176,300	210,220
City Internal Services	5,363	5,363	5,654	5,654	5,654	6,382
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	40,000
Program Total	\$583,384	\$480,291	\$605,462	\$605,632	\$553,017	\$632,162



Pools (pages 87-88)

Budget Highlights/Comments:

The recommended budget reflects a 3% decrease:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- Supplies & services have decreased due to natural gas costs being reduced to reflect actual historical usage.
- The internal service allocation increased by \$728. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	277,265	218,169	279,367	279,367	220,869	275,327
Supplies & Services	173,450	144,945	194,950	195,064	174,895	183,900
City Internal Services	5,364	5,364	5,654	5,654	5,654	6,382
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$456,079	\$368,478	\$479,971	\$480,085	\$401,418	\$465,609



Golf Course (pages 89-90)

Budget Highlights/Comments:

The recommended budget reflects a 6.5% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Asst. Golf Superintendent is being reclassified to a Superintendent, and the Irrigation Technician is being reclassified from Grade 204 to Grade 206.
- The internal service allocation increased by \$1,233. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	484,289	435,155	606,612	661,612	542,916	832,493
Supplies & Services	672,830	552,102	721,630	667,196	639,106	553,000
City Internal Services	16,227	16,227	15,642	15,642	15,642	16,875
Debt Service	-	-	-	-	-	-
Capital Outlay	134,278	117,875	48,000	48,000	47,000	80,000
Program Total	\$1,307,624	\$1,121,359	\$1,391,884	\$1,392,450	\$1,244,644	\$1,482,3684



Parks (pages 91-92)

Budget Highlights/Comments:

The recommended budget reflects a 6.9% decrease:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Irrigation Technicians are being reclassified from Grade 204 to Grade 206. Additionally, the .75 Park Ranger position has been reclassified to a part-time B position which is a non-benefited position.
- The internal service allocation increased by \$1,998. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	1,272,210	1,140,015	1,410,532	1,410,532	1,188,977	1,279,996
Supplies & Services	521,678	450,144	630,650	631,938	576,250	624,350
City Internal Services	91,174	91,174	79,175	79,175	79,175	81,173
Debt Service	-	-	-	-	-	-
Capital Outlay	42,000	75,301	186,000	186,000	186,000	160,700
Program Total	\$1,927,062	\$1,756,634	\$2,306,357	\$2,307,645	\$2,030,402	\$2,146,219



Economic Development (pages 93-94)

Budget Highlights/Comments:

The recommended budget reflects a 9.7% increase.

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The addition of another Economic Development Manager position is also included. The Main Street/Neighborhood Services Administrator has been reclassified to a Grants Administrator. The Grade for this reclass remains unchanged.
- The internal service allocation increased by \$13,747. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	164,520	17,871	387,357	387,357	372,514	484,914
Supplies & Services	146,060	127,031	267,060	277,287	105,631	220,995
City Internal Services	8,612	8,612	20,851	20,815	20,815	34,562
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$319,192	\$153,514	\$675,268	\$685,495	\$498,996	\$740,471



Planning & Zoning (pages 95-96)

Budget Highlights/Comments:

The recommended budget reflects a 9.7% increase. This increase includes:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Planner position is being reclassified from a Grade 214 to a Grade 216.
- Internal Services allocation increased by \$6,273. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay line includes the replacement of a current vehicle. The increase in this line is 50% of the total cost of the vehicle. Since the vehicle will be shared with the Tourism department, the cost of the vehicle will be shared.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	300,698	324,499	182,145	182,145	188,020	200,180
Supplies & Services	87,700	27,187	81,875	71,989	25,587	181,600
City Internal Services	28,543	28,543	16,194	16,194	16,194	22,467
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	15,000
Program Total	\$416,941	\$380,229	\$280,214	\$270,328	\$229,801	\$419,247



Tourism (pages 97-98)

Budget Highlights/Comments:

The recommended budget reflects a 31.6% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additional part-time employees are included due to higher customer traffic at the Visitor Center.
- Supplies & services increased due to the parking lot being repaved and the need to increase merchandise inventory purchases in order to keep the gift shop stocked.
- Internal Services allocation increased by \$10,806. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay line includes 50% of the total cost to purchase a shared vehicle with Planning & Zoning. The Route 66 drive-thru shield and conference room renovations are new capital items this year.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	229,302	221,655	240,307	240,307	236,354	300,564
Supplies & Services	459,085	315,132	498,533	498,533	442,130	557,367
City Internal Services	43,257	43,257	35,970	35,970	35,970	46,776
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	25,000	25,000	-	147,500
Program Total	\$731,644	\$580,044	\$799,810	\$799,810	\$714,454	\$1,052,207

Airport (pages 99-100)

Budget Highlights/Comments:

The recommended budget reflects a 20.6% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. A reclass of the Administrative Secretary to an Administrative Coordinator is also included.
- Supplies & services increased due to anticipated Dross site assessment costs of over \$1,000,000. These costs will be paid with outside contributions but must be appropriated in order to be expended. An environmental cleanup and assessment of a 16-acre site and the environmental assessment of the 1,400 acre land release is also included.
- Internal services were not allocated to the airport's budget last fiscal year due to the airport operations being assumed in May 2018.
- Capital outlay includes the purchase of a mini-van, a back hoe, dump truck and the demolition of a derelict building.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	793,664	473,452	695,558	382,556	304,790	411,884
Supplies & Services	518,850	878,736	511,950	818,285	580,888	1,957,910
City Internal Services	-	-	-	-	-	141,866
Debt Service	-	-	-	-	-	-
Capital Outlay	1,047,200	100,918	950,000	950,000	364,674	90,000
Program Total	\$2,359,714	\$1,454,865	\$2,157,508	\$2,150,841	\$1,250,352	\$2,601,660

Police (pages 101-103)

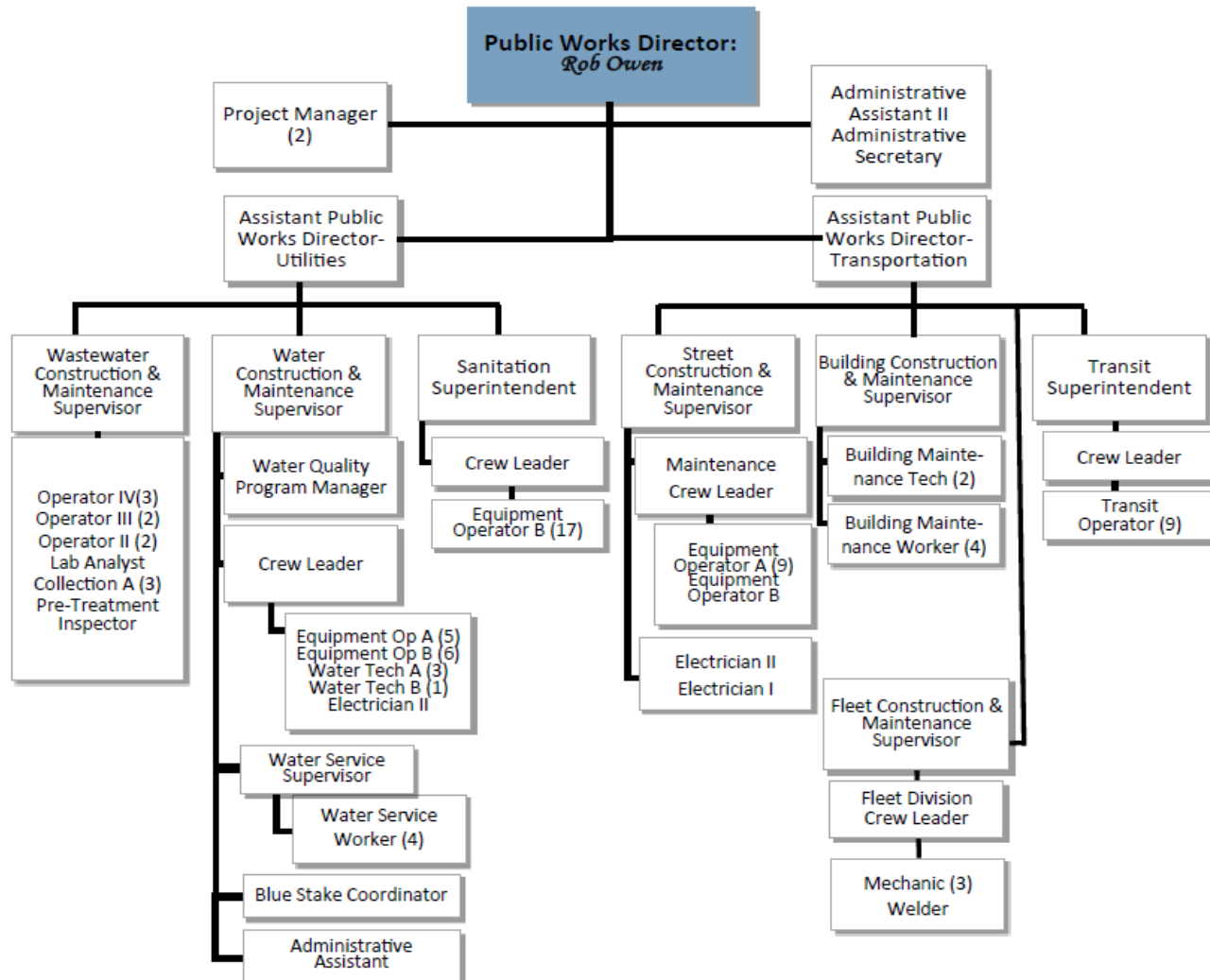
Budget Highlights/Comments:

The recommended budget reflects a 20.6% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. It also eliminates the school resource officer position that was funded in FY2018-19 in anticipation of the KHS annexation.
- Due to the number of ongoing vacant police officer positions, two police officer positions have been eliminated. A compression adjustment, based on tenure, was allocated to the police officer positions in late FY2018-19. Most of this adjustment was provided utilizing the salary savings from the elimination of two police officer positions.
- A one-time payment of \$1.5 million is being remitted to PSPRS in an effort to reduce the \$14.7 million in police's PSPRS unfunded liability.
- The internal services allocation increased by \$202,938. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position. Dispatch Center allocations increased due to increased costs experienced since FY2017-18 (uniforms, training, CALEA accreditation, CAPERS software, personnel costs).
- Capital outlay increased by \$89,000 for building security features and the purchase of six vehicles.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	7,381,696	6,459,110	7,671,388	7,671,388	7,158,903	7,859,678
Supplies & Services	759,660	555,106	835,250	839,438	751,838	1,072,550
City Internal Services	1,880,772	1,880,772	1,931,417	1,931,417	1,931,417	2,134,355
PSPRS Unfunded Liability	-	-	-	-	-	1,549,061
Capital Outlay	356,000	329,020	242,000	242,000	242,000	331,000
Program Total	\$10,378,128	\$9,224,008	\$10,680,055	\$10,684,243	\$10,084,158	\$12,946,644

Public Works Administration (pages 105-106)



Public Works Administration (pages 105-106)

Budget Highlights/Comments:

The recommended budget reflects a 25.0% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Administrative Assistant positions are being reclassified to an Administrative Assistant II and an Administrative Secretary. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, a Project Manager position is included in this division.
- The internal services allocation increased by \$6,194. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	346,457	308,686	340,719	340,719	278,439	438,303
Supplies & Services	56,200	38,257	76,600	76,600	63,731	82,800
City Internal Services	21,399	21,399	22,410	22,410	22,410	28,604
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$424,056	\$368,342	\$439,729	\$439,729	\$364,580	\$549,707

Streets Operations (pages 107-108)

Budget Highlights/Comments:

The recommended budget reflects a 41.9% decrease.

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, the Superintendent is being reclassified to an Assistant Public Works Director and a Construction Maintenance Supervisor and Electrician I are being added in this division.
- Pavement preservation is budgeted into two categories: supplies & services and capital outlay. With the voter repeal of a 1.0% tax (0.5% being dedicated to pavement preservation) in November 2018, a decrease of \$3,500,000 in pavement preservation is reflected in both of these categories.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	948,926	791,329	992,269	992,269	758,317	1,142,702
Supplies & Services	1,855,500	1,824,565	5,353,138	4,007,105	1,317,734	1,916,100
City Internal Services	431,826	431,826	480,764	480,764	480,764	487,025
Debt Service	61,200	61,147	-	-	-	-
Capital Outlay	255,000	1,321,757	954,562	2,283,795	3,312,000	970,000
Program Total	\$3,552,452	\$4,430,624	\$7,780,733	\$7,763,933	\$5,868,815	\$4,515,827

Transit Administration (pages 109-110)

Budget Highlights/Comments:

The recommended budget reflects a 66.9% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- Supplies & services increased due to the inclusion of a transit plan study of \$150,000. The study's cost will be offset with an 80% match from ADOT.
- The internal services allocation increased by \$4,801. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	137,182	144,112	150,442	150,442	154,493	149,192
Supplies & Services	29,800	18,735	44,500	40,688	32,973	184,400
City Internal Services	21,631	21,631	19,455	19,455	19,455	24,255
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$188,613	\$184,478	\$214,397	\$210,585	\$206,921	\$357,847

Transit Operations (page 111)

Budget Highlights/Comments:

The recommended budget reflects a 16.7% decrease:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- With fuel comprising a large portion of the supplies & services budget, any anticipated rise in fuel costs greatly affects it. An increase of \$11,500 in fuel is included in supplies & services.
- Capital outlay decreased by \$135,714 due to the completion of the GPS project.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	522,921	495,547	542,180	542,180	519,195	526,481
Supplies & Services	76,5000	72,318	81,200	81,200	89,366	90,500
City Internal Services	56,389	56,389	73,413	73,413	73,413	70,931
Debt Service	-	-	-	-	-	-
Capital Outlay	60,935	19,577	168,714	172,526	172,527	33,000
Program Total	\$716,745	\$643,831	\$865,507	\$869,319	\$854,501	\$720,912



Water Operations (pages 113-115)

Budget Highlights/Comments:

The recommended budget reflects a 11.1% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, the Superintendent is being reclassified to a Crew Leader in this division.
- Supplies & services increased due to well site and pumping equipment improvements, SCADA software upgrades, and outfitting utility trucks.
- The internal services allocation increased by \$27,359. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay increased due to the purchase of 3 light trucks for the Hydrant Maintenance employees.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	1,991,687	1,731,352	2,071,657	2,071,657	1,700,406	2,042,209
Supplies & Services	2,145,400	1,659,374	2,179,450	2,254,450	2,001,900	2,686,000
City Internal Services	360,155	360,155	371,342	371,342	371,342	398,701
Debt Service	61,200	61,144	-	-	-	-
Capital Outlay	525,000	24,015	475,000	437,300	137,300	535,000
Program Total	\$5,083,442	\$3,836,040	\$5,097,449	\$5,134,749	\$4,210,948	\$5,661,910

Wastewater Operations (pages 117-119)

Budget Highlights/Comments:

The recommended budget reflects a 16.4% increase. This increase includes:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, the Superintendent is being reclassified to an Assistant Public Works Director and a Treatment Operations Supervisor and Collections Crew Leader are added in this division.
- Supplies & services increased due to SCADA software upgrades and increased manhole, line and treatment plant infrastructure repairs and maintenance.
- The internal services allocation increased by \$8,266. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay increased to include the purchase of a modular building for more office space and SCADA hardware upgrades.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	1,130,194	892,802	1,246,564	1,246,564	1,069,946	1,356,195
Supplies & Services	1,255,000	944,785	1,451,000	1,451,000	1,434,900	1,655,200
City Internal Services	113,957	113,957	105,341	105,341	105,341	113,607
Debt Service	61,200	61,144	-	-	-	-
Capital Outlay	365,000	268,068	461,500	461,500	436,500	675,000
Program Total	\$2,925,351	\$2,280,756	\$3,264,405	\$3,264,405	\$3,046,687	\$3,800,002

Sanitation (pages 121-122)

Budget Highlights/Comments:

The recommended budget reflects a 5.3% increase. This increase includes:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, an Equipment Operator B position is included.
- Supplies & services increased due to rising landfill and recycling costs. With rising fuel costs and increased trips to Las Vegas, there is an increase to fuel.
- The internal services allocation decreased by \$13,482. With Sanitation being the largest user of Fleet Services, any adjustment to Fleet Services allocations affects this budget. Fleet Services allocations were adjusted this year to include the Airport, whose allocations were significant enough to impact Sanitation.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	1,198,379	1,152,522	1,215,980	1,215,980	1,185,254	1,282,224
Supplies & Services	1,128,600	1,237,979	1,414,200	1,414,200	1,348,350	1,544,500
City Internal Services	648,718	648,718	763,059	763,059	763,059	749,577
Debt Service	61,200	61,144	-	-	-	-
Capital Outlay	724,176	304,873	20,000	52,384	34,242	20,000
Program Total	\$3,761,073	\$3,405,236	\$3,413,239	\$3,445,623	\$3,330,906	\$3,596,301

Fleet Services (pages 123-124)

Budget Highlights/Comments:

The recommended budget reflects a 7.1% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, the Superintendent is being reclassified to a Construction Maintenance Supervisor.
- Supplies & services increased due to hiring a benchmarking consultant for fleet management and costing and utilizing technical labor to bring city vehicles up to visual standards.
- The internal services allocation increased by \$30,706. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay decreased due to the completed installation of mobile lift stations in FY2018-19.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	503,981	498,082	507,832	507,832	480,255	505,571
Supplies & Services	789,550	627,970	904,100	904,100	733,939	1,046,500
City Internal Services	83,990	83,990	68,600	68,600	68,600	99,306
Debt Service	61,200	61,144	-	-	-	-
Capital Outlay	85,500	7,857	111,000	111,000	111,000	53,000
Program Total	\$1,524,221	\$1,279,045	\$1,591,532	\$1,591,532	\$1,393,794	\$1,704,377

Building Maintenance (pages 125-126)

Budget Highlights/Comments:

The recommended budget reflects a 12.2% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, a Construction Maintenance Supervisor position is included.
- Supplies & services increased to hiring outside labor and contractors to assist with design on remodels and completion of work orders.
- The internal services allocation increased by \$1,047. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Recommended
Personnel	333,971	334,029	354,053	354,053	356,018	435,849
Supplies & Services	355,300	312,220	418,550	418,550	352,650	474,450
City Internal Services	10,497	10,497	11,335	11,335	11,335	12,382
Debt Service	-	-	-	-	-	-
Capital Outlay	141,000	2,448	255,000	255,000	150,000	242,500
Program Total	\$840,768	\$659,194	\$1,038,938	\$1,038,938	\$870,003	\$1,165,181

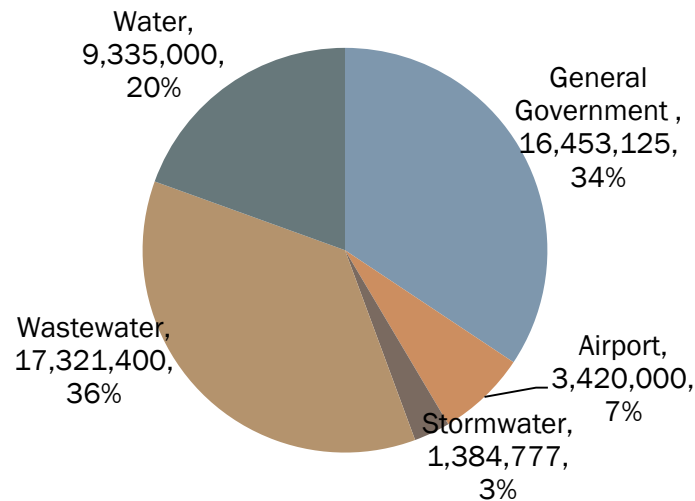


5-Year Capital Improvement Plan

5-Year Capital Improvement Plan (“CIP”)

- ▶ FY2020-24 CIP totals \$164,074,827
- ▶ FY2019-20 CIP totals \$47,914,302, of which is balanced using revenues, cash reserves, transfers, grants and debt proceeds.
- ▶ Projects that do not have an identified revenue source will no longer be referred to as unfunded. They will appear on a “Future Projects List”.

FY2019-20 CIP by Category



5-Year CIP by Category

PROJECT DESCRIPTION	2020	2021	2022	2023	2024	TOTAL
FACILITIES/EQUIPMENT/SYSTEMS						
Fuel Station	600,000					600,000
KART Buses	165,000	168,300	171,667	175,100	178,601	858,668
Public Works Conference Room	150,000					150,000
Zoning Ordinance Update	90,000	90,000				180,000
TOTAL FACILITIES/EQUIPMENT/SYSTEMS	\$ 1,005,000	\$ 258,300	\$ 171,667	\$ 175,100	\$ 178,601	\$ 1,788,668
PARKS & RECREATION PROJECTS						
Centennial Park Ball Fields 1, 4, 5 Light Replacement	\$ 146,000	\$ 146,000	\$ 146,000			\$ 438,000
Ice Skating Rink		300,000				300,000
Multipurpose Gym/Community Center				225,000	8,775,000	9,000,000
Park Site Acquisition		215,180				215,180
Pickle Ball Courts		215,000				215,000
Playground	150,000					160,000
Sunbelt Sports Park (4 Ballfields/Soccer Complex)	384,820	450,000	1,624,000	1,624,000	1,624,000	5,706,820
TOTAL PARKS & RECREATION	\$ 690,820	\$ 1,326,180	\$ 1,770,000	\$ 1,849,000	\$ 10,399,000	\$ 16,035,000
PUBLIC SAFETY PROJECTS						
Police Department Lobby Security	\$ 133,000					\$ 133,000
Automated Dispatch Alerting System	269,000					269,000
Fire Aerial Truck Refurbishment		440,000				440,000
Fire Engine Replacement		610,000				610,000
Fire Station 2 Remodel/Training Tower/Burn Building	1,412,621					1,412,621
Fire Station 5				5,700,000		5,700,000
Fire Station Alert System	80,000	80,000				160,000
Fire Station Diesel Exhaust Systems	140,000					140,000
Priority Dispatch Emergency Fire Software			80,000			80,000
Radio Console Replacement	241,500					241,500
TOTAL PUBLIC SAFETY	\$ 2,276,121	\$ 1,130,000	\$ 80,000	\$ 5,700,000	\$ -	\$ 9,186,121

5-Year CIP by Category (cont'd)

PROJECT DESCRIPTION	2020	2021	2022	2023	2024	TOTAL
STREET PROJECTS						
(I-11) Airway Ave - Prospector Street to Rancho Pky	1,200,000	3,100,000				4,300,000
(I-11) East Kingman Connection Project	446,465					446,465
(I-11) Kingman Crossing Blvd - Southern to I40	6,850,000					6,850,000
(I-11) Rancho Santa Fe Parkway TI Phase I	1,000,000	1,000,000	20,000,000	20,000,000		42,000,000
ADA Improvements		157,000	628,000	157,000	628,000	1,570,000
Andy Devine ADA	790,239					790,239
Decel Lane at Public Works	180,000					180,000
Downtown Streetscape	175,000	300,000				475,000
Eastern Street Improvements - Pasadena to Airway	350,000	85,000	3,313,475			3,748,475
HSIP-Six Road Safety Project		210,000	234,000			444,000
HSIP-Stockton Hill Rd Safety Corridor	339,480					339,480
Hualapai Bridge Repairs	150,000					150,000
Pavement Preservation	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Street Sweeper		300,000				300,000
TOTAL STREET IMPROVEMENTS	\$ 12,481,184	\$ 6,152,000	\$ 25,175,475	\$ 21,157,000	\$ 1,628,000	\$ 66,593,659



5-Year CIP by Category (cont'd)

PROJECT DESCRIPTION	2020	2021	2022	2023	2024	TOTAL
AIRPORT						
3 Industrial Park Roads	\$ 300,000					\$ 300,000
Airport Drainage Study				\$ 150,000		150,000
Airport Master Plan	460,000					460,000
Dross Site Overlay				2,300,000		2,300,000
Environmental Assessment 1,400 acres	60,000					60,000
Environmental Assessment/Clean up 16 acres	350,000					350,000
Flightline Drainage Improvement					112,500	112,500
New Terminal Design					250,000	250,000
Runway 3/21 Reconstruction (if 100% Grant Funded)	2,250,000					2,250,000
Runway 17/35 PAPIs				130,000		130,000
Security Fencing Upgrade			1,250,000			1,250,000
Taxiway B Construction		150,000			2,500,000	2,650,000
Transient Apron Reconstruction		2,250,000				2,250,000
TOTAL AIRPORT	\$ 3,420,000	\$ 2,400,000	\$ 1,250,000	\$ 2,580,000	\$ 2,862,500	\$ 12,512,500

5-Year CIP by Category (cont'd)

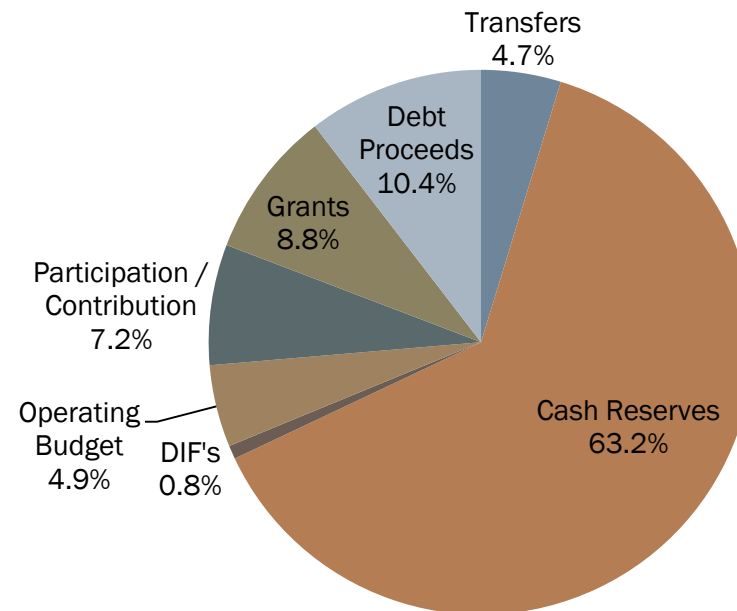
PROJECT DESCRIPTION	2020	2021	2022	2023	2024	TOTAL
SANITATION						
Truck Replacement		\$ 389,052	\$ 447,409	\$ 1,029,042	\$ 591,699	\$ 2,457,202
TOTAL PUBLIC SANITATION	\$ -	\$ 389,052	\$ 447,409	\$ 1,029,042	\$ 591,699	\$ 2,457,202
STORM WATER						
Airway Ave Drainage Improvement	\$ 600,000					\$ 600,000
Beverly Avenue	133,000	911,000				1,044,000
Bull Mountain Interim Channel Improvements				375,000		375,000
Drainage Maintenance	100,000	100,000	100,000	100,000	100,000	500,000
Harvard and Sycamore Drainage			100,000			100,000
Hillcrest Drainage Improvements	175,000					175,000
Land Acquisition-Drainage	50,000	50,000	50,000	50,000		200,000
Master Drainage Plan Update	251,777					251,777
Storm Rate Study	75,000					75,000
Western Avenue-Beverly to Sycamore				88,000	767,000	855,000
TOTAL STORM WATER	\$ 1,384,777	\$ 1,061,000	\$ 250,000	\$ 613,000	\$ 867,000	\$ 4,175,777
WASTEWATER						
10Yard Dump Truck	\$ 150,000					\$ 150,000
Beale Street Sewer	47,500					47,500
Chestnut Sewer Line Relocation Phase II	105,800					105,800
Chloride St. Sewer Line Replacement	182,700					182,700
Devlin Ave Sewer Line Project	700,000					700,000
Downtown Sewer Outfall Line Relocation	12,700,000					12,700,000
Diagonal Wash Interceptor		375,000	1,850,000			2,225,000
Goldroad Avenue Sewer Replacement	100,000					100,000
Reclaimed Water Injection	2,100,000					2,100,000
Sewer Extension Capital Projects	434,400	640,000	450,000	570,000	450,000	2,544,400
Sewer GIS Mapping	75,000					75,000
Sewer Line Replacement	106,000	633,000	550,000	576,500	1,110,000	2,975,500
Sewer Slip Lining/Repair	250,000	250,000	250,000	250,000	250,000	1,250,000
Skid Steer Purchase	70,000					70,000
Wastewater Infiltration Projects	300,000	150,000	150,000	80,000	80,000	760,000
TOTAL WASTEWATER	\$ 17,321,400	\$ 2,048,000	\$ 3,250,000	\$ 1,476,500	\$ 1,890,000	\$ 25,985,900

5-Year CIP by Category (cont'd)

PROJECT DESCRIPTION	2020	2021	2022	2023	2024	TOTAL
WATER						
Automated Meter Reading	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,250,000
City Well 10 Pump & Motor	2,500,000					2,500,000
Distribution Lines	1,500,000	500,000	500,000	500,000	500,000	3,500,000
HydroVac Truck	330,000					330,000
Foothills 12" Transmission Main		200,000	177,000	1,923,000		2,300,000
Main Tanks 24" D.I. Transmission-Phase I	3,000,000					3,000,000
Main Tanks 24" D.I. Transmission-Phase II	275,000	3,800,000				4,075,000
Pressure Reducing Valves	75,000	75,000	75,000	75,000	75,000	375,000
Pumping Equipment	200,000	100,000	100,000	100,000	100,000	600,000
Santa Rosa Transmission line		285,000	3,420,000			3,705,000
Storage Tank Restoration	375,000	50,000	300,000	50,000	300,000	1,075,000
Surge Tanks	130,000	100,000				230,000
USGS Aquifer Monitoring Program	100,000	100,000	100,000	100,000	100,000	500,000
Utility Power Service	125,000	125,000				250,000
Walleck Ranch Distribution Improvements			64,000	361,000		425,000
Water Conservation Plan	150,000					150,000
Water GIS Mapping	75,000					75,000
TOTAL WATER	\$ 9,335,000	\$ 5,835,000	\$ 5,236,000	\$ 3,609,000	\$ 1,325,000	\$ 25,340,000
TOTAL ALL PROJECTS	\$ 47,914,302	\$ 20,599,532	\$ 37,630,551	\$ 38,188,642	\$ 19,741,800	\$ 164,074,827

FY2019-20 Projects by Funding Source

FY2019-20 Project Funding Sources



Total \$47,914,302



FY2019-20 Projects by Funding Source (cont.)

Project Category	Cash Reserves	Operating Budget	Transfers	DIF's	Participation	Grants	Debt Proceeds	Total
Facilities, Equipment & Systems		273,000	600,000			132,000		1,005,000
Parks & Recreation	276,000			384,820	30,000			690,820
Public Safety	353,000	510,500	1,412,621					2,276,121
Streets	6,771,465	1,000,000	180,000		3,400,000	1,129,719		12,481,184
Airport	410,000		75,762			2,934,238		3,420,000
Stormwater	1,384,777							1,384,777
Wastewater	12,101,400	220,000					5,000,000	17,321,400
Water	9,005,000	330,000						9,335,000
Totals	30,301,642	2,333,500	2,268,383	384,820	3,430,000	4,195,957	5,000,000	47,914,302



Future Projects List

PROJECT DESCRIPTION	Dollar Amount
PARKS & RECREATION PROJECTS	
Lewis Kingman Park Restroom	210,000
Parks & Rec Renovation-General	1,102,320
Total Future Parks & Rec Projects	\$1,312,320
STREETS	
Andy Devine Rock Scaling	1,650,000
Eastern Street	7,201,525
North Glen Road	3,500,000
Santa Rosa Blvd-Wagon Wheel Dr to Rancho Parkway	1,200,000
Southern Ave-Eastern to Seneca	6,350,000
Stockton Hill Road - Detroit to Gordon DCR	500,000
Total Future Streets Projects	\$20,401,525
AIRPORT	
Industrial Park Drainage Study	250,000
Post Avenue	80,000
Shade Ports	350,000
Taxiway B	2,650,000
Total Future Airport Projects	\$3,330,000
STORM WATER	
Bull Mountain Drainage Channel (Full Improvements)	2,995,000
Coronado Drainage Improvements	212,000
Eighth Street Underpass	350,000
Fairgrounds Storm Drain	2,410,000
Hualapai Foothills (Omaha/Southern)	399,049
Irving Street Drainage	275,000
Lillie at Van Buren Drainage	51,000
Longview Wash	255,000
Metwell Drainage Improvements	155,000
Railroad Drainage channel	9,000,000
Rutherford Drainage	305,000
Shane Drive	255,000
Southern Ave. Storm Drain	580,000
Southern Vista Subdivision and Steamboat Dr.	500,000
Sycamore Storm Drain	250,000
Total Future Storm Water Projects	\$17,992,049

PROJECT DESCRIPTION	Dollar Amount
WASTEWATER	
Andy Devine Sewer	735,000
Beverly-Berk Sewer	782,140
Broadway / Market Street	685,000
Diagonal Wash Interceptor	2,225,000
Jagerson Sewer Parallel PH2	1,966,297
Marlene/Van Buren Parallel	856,000
North Skylark Sewer	632,500
Pasadena Sewer	189,750
Sage Street Interceptor	4,725,000
South Kingman Sewer (PH2 & 3)	1,150,000
Tucker St. Realignment	126,500
Valentine Ave. Sewer Line Extension	189,750
Washington Eastern Parallel	3,612,374
Total Future Wastewater Projects	\$17,875,311
WATER	
Rancho Santa Fe Booster & Northridge Tank	3,704,000
Total Future Water Projects	\$3,704,000
Grand Total Future Projects	\$64,615,205



THANK YOU!

This concludes our FY2019-20 Recommended
Budget review.

